

CALL TO ORDER

Mayor Paul Helenberg called the May 11, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present via phone: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen and Ellen Rose.

Also present: Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower and Carol Ruiz, and Clerk-Treasurer Carie Cuttonaro.

Please note:

1. *This meeting was a call-in meeting due to Washington State Governor issued Proclamation 20-28 which includes temporarily prohibiting in-person public attendance at meetings subject to the Open Public Meeting Act (OPMA). Call-in instructions were provided on the Agenda.*

AGENDA APPROVAL

Added two items to the agenda under New Business.

1. Change Order #3; Dougherty Drive Improvements; ditch excavation
2. Change Order #4; Dougherty Drive Improvements; additional replacement of guardrail.

PROCLAMATION

Mayor Helenberg read the proclamation declaring May 10 – 16, 2020 National Police Week.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

No reports given.

Council and Ad Hoc Committees

No reports given.

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the minutes of the April 27, 2020 Regular Council Meeting.
2. Approve the April 2020 invoices as described in the Fund Transaction Summary Report, in the amount of \$761,416.18.

Councilmember Queen made a motion, seconded by Rose to approve the Consent Agenda. Motion carried by roll call vote, Councilmembers Lee, Queen, Simonsen and Rose voted 'Aye'. Councilmember Kessler abstained.

OLD BUSINESS

None

NEW BUSINESS

1. Councilmembers reviewed the proposed agreement for contracted legal services with Randolph Law Firm. Previously, the City contracted with Walstead Mertsching, however Frank Randolph and Nicole Tideman were the attorneys covered under that contract. Randolph has left Walstead Mertsching and began his own firm, Randolph Law Firm. There are only two differences between

this contract and the prior contract. Rate change from \$180 per hour to \$190 per hour and reimbursement of registration fees and materials cost incurred for attending meetings of the Washington State Association of Municipal Attorneys (WSAMA) up to a maximum of \$300 has been removed. The term of this contract is May 1, 2020 through April 30, 2022.

Councilmember Rose made a motion, seconded by Queen to approve the agreement for contracted legal services with Randolph Law Firm. Motion carried by roll call vote, unanimous 'Aye'.

2. *Added Item* City Engineer Carol Ruiz stated Change Order #3 for the Dougherty Drive Improvements project for 670 lineal feet of ditch excavation. The change order is for \$5,006.64, increasing the cost of the project to \$1,044,845.44.

Councilmember Kessler made a motion, seconded by Rose to approve Change Order #3 for the Dougherty Drive Improvements project. Motion carried by roll call vote, unanimous 'Aye'.

3. *Added Item* Mayor Helenberg stated Change Order #4 for the Dougherty Drive Improvements project is for additional guardrail replacement. The change order is for \$20,925.00, increasing the cost of the project to \$1,065,770.44.

Councilmember Kessler made a motion, seconded by Queen to approve Change Order #4 for the Dougherty Drive Improvements project. Motion carried by roll call vote, unanimous 'Aye'.

4. *Added Discussion Item* City Engineer Carol Ruiz gave an update on the Dougherty Drive Improvements project. Schedule A is about 40% complete and Schedule B is about 20% complete.

5. *Added Discussion Item* Public Works Director Dave Vorse gave an update on the funding available for COVID-19. There is FEMA funding and CARES Act funding. These are not the same. The City has not received official notification, but should be receiving \$66,000 from the CARES Act. The County has put an idea out for each local agency to use a portion of the funds to work with Ted Sprague through the Cowlitz Economic Development Council to offer grants for businesses. Funding cannot be used to replace loss of revenue. We have currently expensed around \$20,000 for COVID-19 so far. This funding is all that we know of that can be used through the end of the year. We are leery of committing any funds because we don't know what the total expenses will be at this time. Chief Scott Neves added that the county and cities will be getting together on Thursday to try and come up with a dollar amount, if any, that the cities would be able to loan or give to food banks, etc. Neves also stated we are leery of future expenses and if this is the only funding stream available to us. Public Works Director Dave Vorse added that ultimately, COVID-19 expenses are the discretion of Council. We also do not know when this funding will be available. We will listen in on the meeting Thursday and report back to Council.

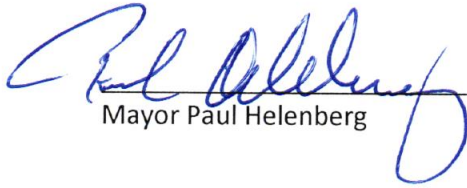
6. *Added Discussion Item* Councilmember Kessler is concerned about the trees on the Rock. He has noticed that many of them are being choked out by English Ivy. Public Works Director Dave Vorse stated that different volunteer groups have gone up there and removed the ivy three different times in the last 20 years. This project was going to be on the list for Clean-up Day this year. Mayor Helenberg added that many of those trees are dying of root rot, which is typical when Douglas Fir grow in a rocky environment.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:03 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg